

ABERDEEN CITY COUNCIL

COMMITTEE	Council
DATE	14 December 2016
DIRECTOR	Angela Scott, Chief Executive and Chair of Community Planning Aberdeen Management Group
TITLE OF REPORT	Community Planning Update
REPORT NUMBER	OCE.16.043
CHECKLIST COMPLETED	Yes

1 Purpose of Report

- 1.1 This report provides an update on progress made by Community Planning Aberdeen (CPA) in addressing the key areas of improvement identified by Audit Scotland as part of the Community Planning Audit in 2013. It also provides an update on progress made by CPA in meeting the community planning requirements of the Community Empowerment Scotland Act 2015.

2 Recommendations

- 2.1 Council is asked to note this report.

3 Financial Implications

- 3.1 There are no immediate financial implications as a result of this report.

4 Other Implications

- 4.1 None at present.

5 Background/ Main Issues

- 5.1 In 2013 Community Planning Aberdeen (CPA) volunteered to be one of three Community Planning Partnerships (CPP) in Scotland to undergo a new Audit of Community Planning. Audit Scotland found that, whilst partnership working in Aberdeen had increased, there was limited evidence that this was having a significant impact in tackling the sharp inequalities within the City or on redirecting resources towards priorities. The final report concluded that significant changes were required to put the CPP in a position to meet the challenging agenda set out in the joint Scottish Government and COSLA Statement of Ambition for community planning published in 2012. A plan was developed to address the key areas of improvement identified as part of the audit.

- 5.2 The aspirations set out within the 2012 Statement of Ambition have since become statute as part of the Community Empowerment Act (Scotland) 2015. The Act places a legal duty on the Council and all public service agencies to demonstrate that they are making a significant impact on the achievement of outcomes as a result of partnership working. It requires CPA to prepare and publish a Local Outcome Improvement Plan (LOIP) which sets out the priority local outcomes it proposes to improve. The LOIP must be underpinned by Locality Plans for the areas where people experience significantly poorer outcomes than other people across the City and Scotland as a result of socio-economic disadvantage. The final Community Empowerment Act guidance published in November 2016 sets a timescale for these plans to be developed, agreed and signed off locally by October 2017. The Act requires that these plans will be reported on at least annually.
- 5.3 This paper provides a progress update against the plan developed following the Audit in 2013 and also in meeting the community planning requirements of the Community Empowerment Scotland Act 2015.

6 Community Planning Aberdeen – Key developments

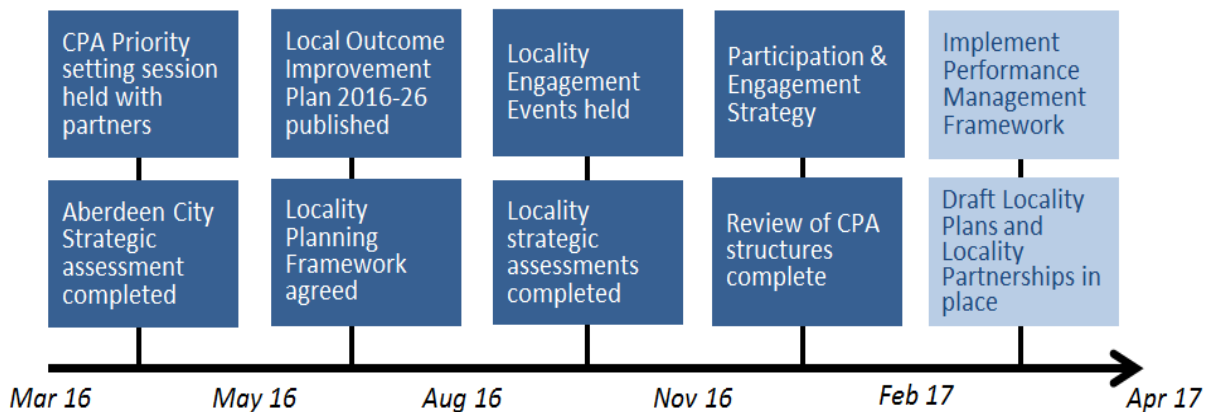
- 6.1 Over the last year, Community Planning Aberdeen has made significant progress in taking forward the development plan from the Audit; and in meeting the requirements of the Community Empowerment Scotland Act 2015. Key developments include:
- Aberdeen City Local Outcome Improvement Plan 2016-26
The ten year plan was published in August 2016 and replaces the previous Single Outcome Agreement. The LOIP sets out the transformational change which Community Planning Aberdeen (CPA) is committed to achieving by working together and with communities. The priorities identified within the LOIP are based on the findings of the [strategic assessment](#) conducted for Aberdeen City during 2015/16 and agreement between partners of the key issues that they will tackle together with communities. The publication of the LOIP ensures that the Council and CPA are firmly on their way to fulfilling their statutory duties under the Community Empowerment Scotland Act 2015, which include the requirement to have a LOIP in place by October 2017. In the spirit of continuous improvement, the LOIP was endorsed by the Council and Community Planning Partnership as a living document that will continue to evolve as our approach to improvement develops and matures.
 - Development of Locality Plans 2017-27
On 20 June 2016 Community Planning Aberdeen (CPA) agreed, in line with the requirements of the Community Empowerment Act, to determine and publish Locality Plans for geographical areas within the city which experience 'significantly poorer outcomes' than other areas in Aberdeen. On the basis of the city wide strategic assessment, the areas agreed were Cummings Park, Heathryfold, Middlefield, Northfield, Seaton, Tillydrone, Torry and Woodside. The Locality Plans covering these areas will underpin the LOIP to translate its high level strategic direction into meaningful improvement aims for these communities. CPA has been working with communities directly and proactively to ensure that Locality Plans are developed by April 2016. This includes three engagement events which were held during September and October 2016 to understand the issues and priorities for local communities in these localities. Participatory budgeting events are also planned to take place within these localities during March 2017. Locality strategic assessments

have been produced for each of the localities and these, together with the feedback gathered from communities, are informing the draft Locality Plans which will be submitted as 'living documents' to the Council meeting on 15 March 2017. This is in advance of the statutory deadline of October 2017, as required by the Community Empowerment Scotland Act 2015

- Review of Community Planning Aberdeen Infrastructure
Following endorsement of the Local Outcome Improvement Plan 2016-26 and Locality Planning framework, a review of CPA infrastructure has been conducted to ensure that the Partnership is effectively organised to deliver on the new commitments within the LOIP and emerging Locality Plans. On 12 December 2016, the CPA Board will consider the final report which presents the findings of this review and recommends a number of structural changes to the Partnership. The report recommends that strong leadership will continue to be provided by the Community Planning Aberdeen Board and Management Group. It also sets out proposals to create five strategic level partnerships which will support and be accountable to the Board and Management Group for delivery of the five priorities identified within the LOIP, one of these being the existing Integrated Children Services Board. Locality Partnerships will also be established to ensure that critical outcomes are being achieved for our most disadvantaged communities in Aberdeen through the delivery of the new Locality Plans. If agreed, the new structure will be implemented from January 2017.
- Draft Engagement, Participation and Empowerment Strategy
Community Planning Aberdeen has produced a draft Engagement, Participation and Empowerment Strategy to ensure a consistent approach by community planning partners to engaging and involving communities in planning for improvement across all areas of the City. The CPA Board will be asked to approve the strategy at its meeting on 12 December and, in doing so, partner organisations will sign up to working towards a set of principles which will improve how we work with communities. To oversee the delivery and implementation of the strategy, the Final Report on the Review of CPA Infrastructure proposes that a new Community Engagement Group be established. This group will also have an overview of the community engagement taking place in localities. The development of the strategy follows publication of the Community Empowerment Scotland Act 2015 which includes provisions for communities to make a participation request to public service authorities. Publication of further guidance by the Scottish Government about how participation request may be made and managed is imminent. It is proposed that the new Community Engagement Group will develop proposals for a suitable system for handling participation requests across the Partnership. The aim of the Engagement, Participation and Empowerment strategy is to proactively and routinely involve service users and communities in any developments that affect them, thereby negating the need for community bodies to make a formal participation request.

6.2 The timeline below illustrates the progress made in community planning this year and the key deliverables remaining for 2016/17. The focus for next year will be on performance and improvement and ensuring that the CPA is making the impact it needs to deliver the ambitious improvement aims set within the LOIP and Locality Plans.

Timeline 2016/2017



- 6.3 Appendix 1 and 2 to this report provide a detailed update on all actions within the CPA Development plan; and progress in meeting the community planning requirements of the Community Empowerment Act.

7 Impact

Improving Customer Experience – The Local Outcome Improvement Plan, Locality Plans, and Engagement, Participation and Empowerment Strategy referred to within this report aim to improve outcomes for all communities in Aberdeen and ensure that all communities are engaged in the improvement process.

Improving Staff Experience – The Local Outcome Improvement Plan, Locality Plans and Engagement, Participation and Empowerment Strategy provide critical strategic direction for all Council staff in the development of service, team and individual work plans to ensure a clear understanding by staff of their contribution to the work of the Council and the wider community.

Improving our use of Resources – The Local Outcome Improvement Plan, Locality Plans and Engagement, Participation and Empowerment Strategy will drive transformation in public services and better use of resources between other public service authorities and communities themselves.

Corporate - The Local Outcome Improvement Plan, Locality Plans and Engagement, Participation and Empowerment Strategy provide critical strategic direction for all Council staff in the development of service, team and individual work plans to ensure a clear understanding by staff of their contribution to the work of the Council and the wider community.

Public – The Local Outcome Improvement Plan, Locality Plans and Engagement, Participation and Empowerment Strategy referred to within this report aim to improve outcomes for all communities in Aberdeen and ensure that all communities are engaged in the improvement process.

8 Management of Risk

- 8.1 The Aberdeen City strategic assessment and locality level strategic assessments provide a robust evidence base for decision making and have been critical to the development of the new Local Outcome Improvement Plan and Locality Plans. As with any evidence based model, their strength lies in the breadth and depth of the supporting data, and the quality of the analysis. The establishment of a cross Partner Data Group has helped to mitigate any risk by providing quality assurance measures at various stages to ensure the integrity of the information contained within the Strategic Assessment.

9. Background Papers

- 9.1 [Community Empowerment Scotland Act 2015, Guidance and Regulations published 25 October 2016](#)

[Draft Aberdeen City Local Outcome Improvement Plan 2016-26 and approach to Locality Planning – Report to Council on 17 August 2016](#)

[Community Planning in Aberdeen Audit Report published by Audit Scotland, March 2013](#)

10. Report Author Details

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APPENDIX 1 Progress against CPA Audit Improvement Plan

Improvement agenda - recommendation	Actions	Date	Status	Update on progress	Evidence
Identify a limited number of strategic priorities on which the community planning partnership can make an impact	Strategic Assessment considered by CPAMG	April 2016	Complete	The Final Aberdeen City Strategic Assessment 2015/16 was endorsed by the CPA Board on 9 May 16. The strategic assessment provided the evidence base for the new Local Outcome Improvement Plan endorsed by Council on 17 August and the Community Planning Aberdeen Board on 22 August 2016. This is more than a year in advance of the requirement of the Community Empowerment Act to have a LOIP in place by October 2017.	Final Strategic Assessment and outcome from priority setting event – CPA Board 9 May 16 Aberdeen City Local Outcome Improvement Plan 2016-26
	Strategic Assessment considered by CPA Board	May 2016	Complete		
	Priority setting workshop CPA Board	March 2016	Complete		
	Priorities agreed in revised SOA/LOIP	August 2016	Complete		
Ensure that CPA has a strategic oversight of all significant partnership working to help ensure that there is a match between resources and strategic priorities	Discussions on structures to deliver	August 2016	Complete	A review of CPA infrastructure has been carried out to ensure the Partnership is effectively organised to deliver on the new Local Outcome Improvement Plan. The CPA Board will be asked to approve the final recommendations of the review at its meeting on 12 December, with a view to implementing the new structure from January 2017.	Final Report on the Review of CPA Infrastructure – CPA Board, 12 Dec 16
	New structures established	January 2017	In progress		
Review the approach to community engagement to help avoid any duplication of effort by different organisations	Community Empowerment Act Working Group to initiate drafting of community engagement strategy	December 2015	Complete	A draft Engagement, Participation and Empowerment Strategy has been developed on behalf of Community Planning Aberdeen. The CPA Board will be asked to approve the strategy at its meeting on 12 December.	Community Planning Aberdeen Community Engagement Strategy – CPA Board, 12 Dec 16

Improvement agenda - recommendation	Actions	Date	Status	Update on progress	Evidence
	Locality/ neighbourhood planning from SOA/LOIP initiated	June 2016	In progress	<p>CPA agreed its Locality Planning Framework on 20 June 2016. In line with the requirements of the Community Empowerment Act, CPA has identified three localities within the City which experience 'significantly poorer outcomes' than other areas in Aberdeen. For each of these localities, CPA will work with communities to produce Locality Plans. Three community events were held during September and October 2016 to start this process. Draft Locality Plans will be submitted to the CPA Board on 27 Feb and Council on 15 March 2017.</p> <p>A new Community Engagement Group is proposed as part of the new CPA structure which will have responsibility for the delivery of the city wide Engagement, Participation and Empowerment Strategy and have an overview of community engagement within localities.</p>	Locality Planning Aberdeen Report – CPA Board, 20 June 16
Review the level of representation of partner organisations to help ensure that CPA Board members have sufficient seniority to contribute to decision-making	<p>Discussions on structures to deliver</p> <p>New structures established</p>	<p>August 2016</p> <p>January 2017</p>	<p>Complete</p> <p>In progress</p>	The CPA Board will be asked to approve the final recommendations of the review of CPA infrastructure at its meeting on 12 December, with a view to implementing the new structure from January 2017. Proposals will include representation from partner organisations on the CPA Board and underpinning groups.	Final Report on the Review of CPA Infrastructure – CPA Board, 12 Dec 16

Improvement agenda - recommendation	Actions	Date	Status	Update on progress	Evidence
Strengthen the scrutiny of performance, by regularly providing monitoring reports to theme groups and to the CPA Board	Following completion of SOA/LOIP agreed reporting schedule approved	February 2016	In progress	A performance management and reporting framework will be designed and implemented to ensure that the CPA Board receives the information it needs to scrutinise Partnership performance in the delivery of the Local Outcome Improvement Plan and Locality Plans. The CPA Board will be asked to approve the framework in February 2017, with the first six monthly progress report being submitted to the CPA Board in February 2017 and an Annual Performance Report in September 2017.	Aberdeen City Local Outcome Improvement Plan 2016-26
Hold partners to account for their contribution to shared objectives and use this to help drive improvements.	Priorities agreed in revised SOA/LOIP	August 2016	Complete	The Local Outcome Improvement Plan was endorsed by Council on 17 August and the Community Planning Aberdeen Board on 22 August 2016.	Aberdeen City Local Outcome Improvement Plan 2016-26
	Locality Plans agreed	April 2017	In progress	Three community events were held during September and October 2016 to start this process. Draft Locality Plans will be submitted to the CPA Board on 27 Feb and Council on 15 March 2017.	Locality Planning Aberdeen Report – CPA Board, 20 June 16
	Reporting schedule approved	February 2017	In progress	The CPA Board will be asked to approve a performance management and reporting framework in February 2017 to ensure robust scrutiny of the LOIP and Locality Plans by the Partnership. The first six monthly progress report will be submitted to the CPA Board in February 2017 and an Annual Performance Report in September 2017.	

Improvement agenda - recommendation	Actions	Date	Status	Update on progress	Evidence
For each strategic priority, set performance targets that provide a stronger focus on outcomes and community impact.	Performance targets agreed following revision to SOA/LOIP	August 2016	Complete	The Local Outcome Improvement Plan 2016-26 has been developed using the principles of the IHI Model for Improvement, a recognised improvement methodology originating from health. CPA has committed to using the improvement methodology to understand and demonstrate impact on delivering better outcomes. The LOIP uses driver diagrams to translate strategic priorities into meaningful action and measures. These will be monitored through the new performance management and reporting framework.	Aberdeen City Local Outcome Improvement Plan 2016-26
Ensure that reliable performance data is available to match targets. Avoid setting targets that cannot be monitored.	Strategic assessment work continues Assess via regular monitoring reports Further revisions to LOIP	April 2016 February 2017 March 2017	Complete In progress Complete	The Final Aberdeen City Strategic Assessment 2015/16 was endorsed by the CPA Board on 9 May 16. The new performance management and reporting framework will ensure that the CPA regularly monitors performance against the improvement aims set within the LOIP. Implementation of the framework will involve ensuring that systems are in place to ensure that the data being collated and reported is accurate and reliable with clear procedures notes documenting how data is gathered and checked. The CPA Board will be asked to approve the performance management and reporting framework in February 2017.	Final Strategic Assessment and outcome from priority setting event – CPA Board 9 May 16

Improvement agenda - recommendation	Actions	Date	Status	Update on progress	Evidence
Assess the impact made by Fairer Scotland and Challenge Funds.	CPA Board Consideration of resources contribution by Partners	April 2016	Complete	CPA agreed a joint budget of £73,600 for 2016/17 in October 2015, which includes contributions from the Council, Police Scotland, NHS Grampian, Scottish Fire and Rescue Service and Nestrans. The budget for 2017/18 will be agreed by CPA in December 2016.	2016/17 Community Planning Budget Proposal – CPA Board 26 October 15
	Annual review of Fairer Aberdeen Fund	April 2016	Complete		
	Fairer Aberdeen Fund aligned with LOIP priorities	April 2017	In progress	The Partnership is committed to continuing to develop its approach to joint resourcing to ensure it is effectively resourced to deliver the LOIP 2016-2026. This involves having a better understanding of how resources (including the Fairer Aberdeen Fund and other external funding sources) are allocated and the link to Partnership performance in the delivery of the LOIP. The CPA Board will be asked to approve the performance management and reporting framework in February 2017.	
	Other resources further aligned with LOIP priorities	April 2017	In progress		
Identify the total resources available to all partners and determine how resources can be targeted and aligned towards agreed priorities and outcomes.	CPA Board Consideration of resources contribution by Partners	April 2016	Complete	Participatory budgeting is an example of a tool which is being tested by CPA to engage communities in decisions about delivery of local services. It was used successfully last year as part of Northfield Total Place and is being used as a tool to engage localities in the development and delivery of the new Locality Plans. The participatory budgeting approach is also being used to give local people a direct say in how the Fairer Aberdeen Fund is used.	2016/17 Community Planning Budget Proposal – CPA Board 26 October 15
	Other resources further aligned with LOIP priorities	April 2017	In progress		
	Participatory budgeting pilots extended	April 2017	In progress		

Improvement agenda - recommendation	Actions	Date	Status	Update on progress	Evidence
Assess the impact of the 'whole-systems' approach, currently being piloted in education and community safety.	Northfield Total Place annual review	February 2016	Complete	Best Practice and lessons learned from Northfield Total Place and other whole systems approaches are informing the development and delivery of the new Locality Planning Framework. Locality Planning will bring together a range of initiatives and programmes which have been targeted at our most disadvantaged communities to ensure we are taking a robust, coordinated and preventative approach to planning for improvement in these areas. Our priority families service is one example of a preventative programme which will provide targeted support to our most vulnerable families. The review of the Community Safety Hub is underway with a focus on prevention. Final recommendations for strengthening the service will be made to the CPA Board on 12 December 16.	Northfield Total Place – CPA Board 1 February 16
	Priority Families programme agreed	July 2016	Complete		Locality Planning Aberdeen Report – CPA Board, 20 June 16
	Priority Families Service established	January 2017	In progress		
	Community Safety Hub review	December 2016	In progress		

APPENDIX 2 Progress in meeting Community Empowerment Act: Part 2 Community Planning

Key Theme	Requirements	Status	Update on Progress	Evidence
Achievement of outcomes	The Act requires CPA to demonstrate that it is making a significant impact in the achievement of outcomes as a result of working together and that it is acting with a view to reducing inequalities of outcome which result from socio-economic disadvantage.	In progress	The development and publication of the Aberdeen City Local Outcome Improvement Plan 2016-26 is a significant step forward in recalibrating the way community planning partners in Aberdeen work together to deliver improved outcomes. The locality planning framework agreed by Community Planning Aberdeen in June 2016 will underpin the LOIP and sets out the Partnership's approach to targeting the City's most disadvantaged communities. This includes the development and delivery of Locality Plans. The CPA Board will be asked to approve a performance management and reporting framework in February 2017 which will ensure effective scrutiny of the impact the CPA is having in delivering the LOIP.	Aberdeen City Local Outcome Improvement Plan 2016-26 Locality Planning Aberdeen Report – CPA Board, 20 June 16
	This includes deploying resources in support of agreed outcomes in a way which promotes prevention.	In progress	Within the LOIP, the Partnership has committed to continue to develop its approach to joint resourcing to ensure it is effectively resourced to deliver the improvement aims set out in the plan and underpinning Locality Plans. This involves having a better understanding of how resources (including the Fairer Aberdeen Fund and other external funding sources) are allocated and the link to Partnership performance in the delivery of the LOIP. Joint resourcing will be a key area for development for the Partnership over the coming year.	Aberdeen City Local Outcome Improvement Plan 2016-26

Key Theme	Requirements	Status	Update on Progress	Evidence
Local Outcome Improvement Plan	<p>The Act requires CPA to prepare and publish a LOIP which sets out the priority local outcomes it proposes to improve with details of how, by when and what difference this will make to local people.</p>	<p>Complete</p>	<p>The Local Outcome Improvement Plan was approved by Community Planning Aberdeen Board on 22 August 2016. The document identifies four strategic themes - people, place, economy and technology - under which there are five priorities for partnership working. For each priority the Partnership has agreed the primary and secondary drivers which will translate ambition into reality. Attached to these drivers are a number of improvement measures which the Partnership will track to ensure it is having an impact. The document was endorsed as a living document which will continue to evolve as our understanding of impact increases and approach to improvement matures.</p>	<p>Aberdeen City Local Outcome Improvement Plan 2016-26</p>
	<p>In doing so, CPA must take into account the needs and circumstances of the people residing in Aberdeen and consult as it considers appropriate.</p>	<p>Complete</p>	<p>A strategic assessment of Aberdeen City was undertaken during 2015/16 to provide a robust evidence base for the development of the LOIP. The document combines local data with knowledge of local issues to provide a comprehensive picture of the needs and circumstances of the people of Aberdeen. The strategic assessment was used as part of a priority setting event held in March 2016 to ensure a deeper understanding of the issues facing our communities. Three community events were held during September and October 2016 to explore these issues with local people and engage them in the process of identifying solutions and ideas for improvement. Community engagement will be integral to the ongoing development of the LOIP.</p>	<p>Final Strategic Assessment and outcome from priority setting event – CPA Board 9 May 16</p>

Key Theme	Requirements	Status	Update on Progress	Evidence
	LOIPs should state what long term outcomes will be different for communities in 10 years and include contributory actions, indicators and targets for the short (1 year) and medium (3 years) terms	Complete	The driver diagrams within the LOIP clearly demonstrate the connect between the long term outcomes that the Partnership aims to improve and the actions and improvements it is making in the short and medium term. For each of the primary and secondary drivers in the LOIP, the plan identifies 1, 3 and 10 year improvement aims to ensure the Partnership can monitor whether it is having the desired impact. This will allow the Partnership to take corrective action and steer resources towards the delivery of better outcomes.	Aberdeen City Local Outcome Improvement Plan 2016-26
	LOIPs should be in place and signed off by 1 October 2017	Complete	The Local Outcome Improvement Plan was endorsed by Council on 17 August and the Community Planning Aberdeen Board on 22 August 2016. This is more than a year in advance of the requirement of the Community Empowerment Act to have a LOIP in place by October 2017.	Aberdeen City Local Outcome Improvement Plan 2016-26
	CPA will be required to report progress against the LOIP annually for the period 1 April to 31 March. Reporting must focus on improvement in the achievement of outcomes and how CPA has participated with community groups during the reporting year.	In progress	A performance management and reporting framework will be designed and implemented to ensure that the CPA Board receives the information it needs to scrutinise Partnership performance in the delivery of the Local Outcome Improvement Plan and Locality Plans. It will also include arrangements for reporting on the Engagement, Participation and Empowerment Strategy which the CPA Board will be asked to endorse on 12 Dec 16. The CPA Board will be asked to approve the framework in February 2017, with the first Annual Performance Report being produced in September 2017 – over a year in advance of the statutory deadline.	Aberdeen City Local Outcome Improvement Plan 2016-26

Key Theme	Requirements	Status	Update on Progress	Evidence
Locality Planning	The Act requires CPA to divide the City into smaller areas for the purpose of community planning to identify localities where people experience significantly poorer outcomes than other people across the City and Scotland as a result of socio-economic disadvantage.	Complete	CPA agreed its Locality Planning Framework on 20 June 2016. In line with the requirements of the Community Empowerment Act, CPA has identified three localities within the City which experience 'significantly poorer outcomes' than other areas in Aberdeen. On the basis of the city wide strategic assessment, the areas agreed were: Locality 1 - Torry Locality 2 - Cummings Park, Heathryfold, Middlefield, Northfield, and Mastrick Locality 3 - Seaton, Tillydrone, and Woodside	Locality Planning Aberdeen Report – CPA Board, 20 June 16
	Localities should have a maximum population size of 30,000 residents	Complete	In line with the requirements of the Act, the population size of each Locality is as follows: Locality 1 – Approx 10,500 Locality 2 – Approx 20,500 Locality 3 – Approx 15,000	Locality Planning Aberdeen Report – CPA Board, 20 June 16
	For each of these areas, CPA must publish a locality plan which sets out the priority outcomes it proposes to improve for the locality with details of how, by when and what difference this will make to local people. .	In progress	For each of these localities, CPA will work with communities to produce a Locality Plan. A template has been developed based on the LOIP to ensure there is a clear relationship between the city wide strategy for Aberdeen and locality plans. As with the LOIP, the locality plans will include the locally identified priorities for partnership working under the four strategic themes of people, place, economy and technology. For each local priority, the plans will identify primary and secondary drivers and a range of improvement measures which will be monitored to ensure strengthened local partnership working with communities is having the desired impact.	Locality Planning Aberdeen Report – CPA Board, 20 June 16

Key Theme	Requirements	Status	Update on Progress	Evidence
	<p>In preparing the locality plans, CPA must take into account the needs and circumstances of the people residing in the locality and consult as it considers appropriate.</p>	<p>Complete</p>	<p>For each locality a detailed strategic assessment was conducted to provide a robust evidence base for the development of the Locality Plan. The locality strategic assessments combine local data with knowledge of local issues to provide a comprehensive picture of the needs and circumstances of the people living in the localities. The strategic assessments were used to inform discussions with communities as part of three community events held during September and October. The purpose of the events was to engage local people in the locality planning process. The events enabled communities to identify the issues and priorities for their area and play an active part in identifying possible solutions. Work is ongoing to continue this engagement throughout the development of the plans.</p>	<p>Locality Strategic Assessments to Board on 12 Dec 16</p>
	<p>Locality plans should state what long term outcomes will be different for communities in 10 years. Locality plans should include contributory actions, indicators and targets for the short (1 year) and medium (3 years) terms.</p>	<p>In progress</p>	<p>The Locality Plans will include driver diagrams to clearly demonstrate the connect between the long term outcomes that the Locality Plan aims to improve and the actions and improvements being delivered in the short and medium term. For each of the primary and secondary drivers in the Locality Plan, the plan will identify 1, 3 and 10 year improvement aims to ensure the Locality Partnership can monitor whether it is having the desired impact. This will allow the Locality Partnership to take corrective action and steer resources towards the delivery of better local outcomes.</p>	<p>Locality Planning Aberdeen Report – CPA Board, 20 June 16</p>

Key Theme	Requirements	Status	Update on Progress	Evidence
	Locality plans should be in place and signed off by 1 October 2017	In progress	Draft Locality Plans will be submitted to the CPA Board on 27 Feb and Council on 15 March 2017 for endorsement as living documents. These will continue to evolve as we progress joint working with communities and the establishment of the Locality Partnerships.	Locality Planning Aberdeen Report – CPA Board, 20 June 16
	CPA will be required to review progress against each locality plan and report on this annually for the period 1 April to 31 March. Reporting should focus on improvement in the achievement of each local outcome during the reporting year.	In progress	A performance management and reporting framework will be designed and implemented to ensure that the CPA Board receives the information it needs to scrutinise Partnership performance in the delivery of the Local Outcome Improvement Plan and Locality Plans. The CPA Board will be asked to approve the framework in February 2017, with the first six month progress report against the Locality Plans being produced in September 2017.	Locality Planning Aberdeen Report – CPA Board, 20 June 16